

Davro, Inc. Supplier Quality Requirements

This document provides specific assurance requirements for all supplies ordered by Davro, Inc. as specified on the purchase order (PO), to assure that such supplies, products & services conform to the required levels of quality and reliability. The seller's failure to comply with all applicable specified herein will be cause for rejection of the supplies, products & services furnished.

The Standard Requirements apply in their entirety to all PO's.

1) Standard Requirements.

- a) QMS. The Seller shall have a Quality Management System that is adequate to fulfill Davro's (customer flow down) requirements.
- b) Survey/Audit. The Seller's inspection / QMS shall be subject to survey / audit at the direction of the Davro Buyer and / or Davro Quality Manager.
- c) Product Conformity. Unless otherwise specified on the PO, or by written approval, the products and services supplied by the Seller must conform to all specifications and PO requirements. The Seller shall make its employees aware of their contribution to product conformity.
- d) Handling of Sub-tiers. The Quality requirements specified on the Davro PO also applies to the Seller's sub-tier suppliers. The Seller accepts full responsibility to ensure sub tier supplier compliance with all specified codes Davro and Davro's customers' requirements.
- e) Inspection / Nonconformances. All supplies are subject to Davro receiving audit / inspection. Nonconforming material will be held, either at Davro or at the seller's facility until an authorization / disposition is obtained in writing from Davro or its customer. All material dispositioned as return to supplier shall be at the seller's expense.
- f) Record Retention. The seller shall retain all associated record / documentation for 10 years.
- g) Right of Entry. All work performed shall be subject to inspection, surveillance and / or test by Davro, its customer representatives and / or Governmental and Regulatory Agencies at all reasonable times, included the period of performance, at the sellers facility or any other entity engaged in the performance of work to fulfill the PO.
- h) Notification of Changes. The Seller shall notify Davro of changes that may affect quality within (7) days. Examples of changes include ownership, company name change, management, manufacturing location, process, product, and inspection techniques.
- i) Communicating Language. The Seller shall have the capability to communicate in English. All documentation shall be in English. In cases where the seller maintains copies in their native language as well as in English and there is a conflict, the English document shall take precedence.
- j) Competence. The Seller shall determine the necessary competence / qualifications of person(s) doing work under its control that affects the performance and effectiveness of the QMS. Competency shall be based on appropriate education, training, or experience.
- k) Counterfeit Prevention. The Seller shall plan, implement, and control processes appropriate to its organization and the product for the prevention of counterfeit or suspect counterfeit part use and their inclusion in product delivered to Davro. Product will only be accepted by Davro with proper certification that will allow traceability throughout processing of products.
- l) Product Safety. The Seller shall have control of the processes needed to assure product safety during the entire product life cycle, as appropriate to its organization and product. The Seller shall raise awareness of product safety to its employees.
- m) Ethical Behavior. The Seller shall set forth the shared accountability of each of its employees to conduct business with honesty and integrity. Example: Code of Ethics or equivalent
- n) Performance Monitoring. Davro monitors the Seller's delivery and quality of products received. Davro may issue a supplier corrective action request (SCAR) as deemed necessary. The supplier is required to address the root cause(s) and implement corrective action(s) when SCAR's are issued. To prevent further action, the seller shall provide an acceptable RCCA by the date requested.

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2) **In Process Controls.**

The Seller shall have a system for controlling the hardware throughout the manufacturing process. This may be accomplished using a manufacturing outline, part traveler, shop routing or other suitable method which details planned step by step operation sequence, inspection points and provisions for controlling the manufacturing process.

3) **Material Traceability.**

Traceability must always be maintained. No substitution of material composition, size or specification will be allowed unless written authorization is received from Davro.

4) **Nonconforming Material.**

The Seller shall implement and maintain a system for control of nonconforming material, a system for assuring prompt action to correct the cause of nonconforming material and a system for withholding and segregating nonconforming material from normal production pending disposition.

5) **Final Inspection, Test / Verification.**

Prior to shipment to Davro, the seller will perform a final inspection as required to substantiate the purchase order requirements. Documented in process inspection may be used as substantiation for reduced final inspection.

6) **Certification of Conformance.**

Each shipment must be accompanied with a signed and dated certificate of conformance attesting that supplies or services provided were performed in accordance with all specified purchase order requirements.

7) **Government / Source Inspection**

The Government, Regulatory Agencies, Davro Customers and / or Davro reserve the right to inspect, at the seller's plant, any and all materials specified on any purchase order.

8) **Protection of Materials in Transit.**

All material delivered on a PO must be packed in a manner to prevent any damage in shipment and storage. All packages are to be properly identified.

9) **Special Packaging Requirements.**

The materials as specified on a special packaging requirements PO require specific packaging to prevent any damage in transit or storage. All special packaging requirements shall be specified on the Davro PO or separate document.

10) **Calibration.**

The Seller shall implement and maintain a system for control and use of inspection and/ or processing equipment in accordance with MIL-STD-45662 (S/S BY ISO 17025, SO-10012-1 & ANSI-Z540-1). All Inspection and / or processing equipment shall be calibrated against certified standards which have known valid relationships traceable to National Standards

11) **Calibration Services.**

Contractors performing calibration services for Davro shall use equipment which has been calibrated and maintained using standards which are traceable to the National Institute of Standards and technology (NIST).

Calibration certifications for equipment will contain the following information as a minimum.

- a) Supplier Name.
- b) Suppliers Certification number.
- c) Equipment description.
- d) Equipment ID (model no., serial no.).
- e) Date calibration performed
- f) Due date of next calibration
- g) Description of standard(s) and method(s) used for calibration.
- h) NIST test number of standard(s).

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- i) Date of standard(s) calibration
- j) Due date of standard(s) next calibration.
- k) Identification of personnel performing calibration services.
- l) Measured values.
- m) Calibration Procedure used.
- n) Applicable environment conditions.

Measuring, test, and processing equipment shall be packed adequately to prevent damage in shipment or storage. All standards or reference standards which are found to be out of manufacturer's specified tolerances shall be immediately reported to the Davro Quality Team.

12) Fraud and Falsification

All seller documentation, including but not limited to, manufacturing, inspection and test records, shall contain following preprinted statement: " THE RECORDING OF FALSE, FICTITIOUS OR FRAUDELENT STATEMENTS OR ENTRIES ON THIS DOCUMENT MAY BE PUNISHABLE AS A FELONY UNDER FEDERAL STATUTE." (Ref. Federal Law, Title 18, Chapter 47.)

13) ITAR Warning Statement.

The export of documentation or files sent that contain technical data is, or may be, restricted by the Arms Export Control Act and the International Traffic in Arms Regulations (ITAR). Diversion contrary to U.S. law is prohibited. The export, re-export, transfer, or re-transfer of this technical data to any other company, entity, person, or destination, or for any use or purpose other than that for which the technical data was originally provided by the customer is prohibited without prior written approval from the customer and authorization under applicable export control laws.

14) EAR Warning Statement.

The export of documentation or files sent that contain technical data is, or may be, restricted by the Arms Export Control Act and the Export Administration Regulations (EAR). Diversion contrary to U.S. law is prohibited. The export, re-export, transfer, or re-transfer of this technical data to any other company, entity, person, or destination, or for any use or purpose other than that for which the technical data was originally provided by the customer is prohibited without prior written approval from the customer and authorization under applicable export control laws.